

STAFF REPORT

DATE: September 23, 2024
TO: Sacramento Regional Transit Board of Directors
FROM: Blanca Salcedo, VP, Operations
SUBJ: CONDITIONALLY AWARDED A CONTRACT FOR UNIFORM RENTAL AND LAUNDRY SERVICES TO VESTIS UNIFORMS AND WORKPLACE SUPPLIES, INC.

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

Approving this Contract will provide uniform and laundry services to SacRT's Light Rail, Wayside, Bus Maintenance, and Facilities departments on a weekly basis.

FISCAL IMPACT

The proposed Contract is budgeted at \$693,346.10 for a 5-year term, of which \$98,224.03 is included in the FY 2025 Operating Budget. FY 2026 – 2029 will be budgeted at \$138,669.22 per year and 3.5 months of Fiscal Year 2030 will be budgeted at \$40,445.19

DISCUSSION

Under the Collective Bargaining Agreement between Sacramento Regional Transit District (SacRT) and the International Brotherhood of Electrical Workers (IBEW), SacRT is required to bear the total cost of purchasing, maintaining, and laundering uniforms for Light Rail Maintenance, Wayside, Bus Maintenance (including Elk Grove), and Facilities employees. The current contract for uniform rental and laundry service will expire on October 14, 2024.

On June 27, 2024, Staff released an Invitation for Bid (IFB) on PlanetBids e-procurement system for Uniform Rental and Laundry Services for a 5-year term. There were 206 vendors notified of the solicitation via PlanetBids bid broadcast. On July 30, 2024, SacRT received 4 bids in response to the IFB, 2 of which were deemed non-responsive and 2 of which were determined to be materially responsive, though they contained minor mathematical errors that required correction to establish the Bid Amount. In accordance with Article 1.10 of the IFB, Mathematical Errors, staff corrected the calculations by multiplying the line-item unit price by the quantity for that item; with the corrections, the 2 responsive bids were as follows::

<u>Contractor</u>	<u>Bid Amount (5 Base Years)</u>
Vestis Group, Inc.	\$ 693,346.10
Mission Linen & Uniforms	\$ 1,328,141.64

After submission of the Bids, Vestis Group, Inc. changed its corporate name to Vestis Uniforms and Workplace Supplies, Inc., so the resulting contract will be under the new corporate name.

Based on the pricing set out above and previous uniform rental contracts, staff believes the price is fair and reasonable.

Staff reviewed historical data and department budgets for uniform rental and determined that award of a Contract for \$693,346.10, plus applicable sales tax (which applies to purchased goods only), should sufficiently cover uniform needs based on current staffing levels.

At this time, Vestis has not submitted evidence of compliance with all of the specified Insurance Requirements set out in the IFB. Therefore, Staff is requesting that the Board award the contract conditioned on Vestis submitting the required insurance certificates.

RESOLUTION NO. 2024-09-097

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

September 23, 2024

CONDITIONALLY AWARDING A CONTRACT FOR UNIFORM RENTAL AND LAUNDRY SERVICES TO VESTIS UNIFORMS AND WORKPLACE SUPPLIES, INC.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Contract between Sacramento Regional Transit District, therein referred to as "SacRT," and Vestis Uniforms and Workplace Supplies, Inc., , therein referred to as "Contractor," whereby Contractor agrees to provide uniform rental and laundry services for 5 years for an amount not to exceed \$693,346.10, plus applicable state and local sales tax for purchased goods only, is hereby approved, conditioned upon Contractor providing the required evidence of insurance specified in the Invitation for Bid.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute the foregoing contract upon satisfaction of the foregoing contingency.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Tabetha Smith, Assistant Secretary